

**HALTON WITH AUGHTON PARISH COUNCIL****MINUTES OF PARISH COUNCIL MEETING
Wednesday 11th January 2023 7:15pm @ The Centre, Halton**

Chair: Cllr Slinger
Present: Cllr Coates, Cllr Turner, Cllr Lamb, Cllr Sewell, representative from Halton Juniors
Clerk: Luke Mills

23/02/015 To receive apologies for absence and to approve the reasons given
Cllr Buntin

23/02/016 To consider and approve the minutes of the meeting held on 11th January 2023
It was resolved: that the minutes be accepted as a true record and to be signed by the Chair.

23/02/017 To receive declarations of interests and dispensations
None.

23/02/018 Suspension of Standing Orders
Halton Juniors Representative
Requested that the PC agree to extending the length of the ball-stop fence to cover the whole length of the pitch.

23/02/019 To consider and approve reports:
a) District Councillor Report
Nothing to report.

b) Open Spaces, allotments & burial ground

Open SpacesCompleted/In Progress

- Football shelter refurbishment complete
- New car park markers installed
- Temporary fencing in play area improved
- New alarm installed in shed

Planned

- Repairing the boardwalk (no progress)

Hours

- 120 hrs (excl. of holidays); Peter will be on leave for the whole of February

Open Spaces

- **Action:** Clerk to try and borrow a scarifier for the Memorial Garden.
- **Action:** Cllr Slinger to discuss the wildflower banking with Halton Gardening Group

Burial Ground

- Fencing repaired

Allotments

- One outstanding allotment fees and terminated plot to be allocated to the next in the waiting list.

c) HCA

- Volunteers for the coffee shop during the week would be appreciated.

d) Finance Report

There was an error in the calculation of the previous "Forecast Balance"; the revised year-end balance is £20,500. Naomi Goddard of Town Parish Audit has been appointed as the internal auditor for the 2022/23 AGAR.

Budget	PAYMENTS	Actual	Forecast Remaining	Budget	RECEIPTS	Actual	Forecast Remaining
7,280	Salary - Clerk	6,653	627	42,937	Precept	42,937	-
12,480	Salary - Groundstaff	12,873	393	1,020	Allotments	690	90
5,267	Public Works Loan	-	0	160	Rent	150	-
6,400	Grass Cutting	6,549	0	1,300	Burial Ground	946	400
150	Hedge Cutting	188	38	20	Bank Interest	192	-
540	Pest control	1,046	0	-	Damage	-	-
450	Play Inspection	520	0	-	General	2,794	-
4,600	Repairs & Renewals	3,393	1,207	-	Grants	4,730	-
380	Pitch Feed	375	0	-	Donations	4,194	-
1,000	Tree Works	4,300	0		VAT	3,699	1,959
450	Audit	408	0				
72	Bank Charges	55	18	45,437	TOTAL	60,332	2,449
200	Clerks Expenses	256	40				
950	HCA	248	0		CASHBOOK BALANCES	ACTUAL	Forecast
2,448	Insurance	1,962	0		Gross Receipts	76,086	78,535
655	Subs	659	0		Gross Payments	55,221	58,010
400	Training	-	0		CASHBOOK BALANCE	20,865	20,525
65	Water	90	16				
130	Website	135	5		BANK BALANCES (31/1/23)		
20	S137	20	0		Current a/c	95.52	
43,937	BUDGET TOTAL	39,728.76	1,907		Deposit a/c	24,410.73	
					BANK BALANCE	£24,506.25	
-	Assets	3,015	-				
-	Misc services	7,770	-		FUND BALANCES		
-	Recreational Area Improvements	408	-		General A/C	£1,856	
882	Emergency Response & Flood Gra	-	882		Village Improvement A/C	£16,009	
	VAT claimed	2,340			MUGA Sink Fund A/C	£3,000	
	VAT to be claimed	1,959			FUND TOTAL	£20,865.04	
44,819	GROSS TOTAL	55,221	58,010				

It was resolved: to accept the Finance Report to 8th February 2023

e) Planning

New Applications (Awaiting Decision)

- [23/00076/PLDC](#) | Proposed lawful development certificate for the partial conversion of the garage to ancillary living accommodation, increase in height of external walls and eaves, installation of a replacement roof, replacement doors to the front and insertion of new windows to the side Open for comment icon
 - 60 Beech Road Halton Lancaster Lancashire LA2 6QH

No comments from the Parish Council.

23/02/020 To consider the actions arising from the Church Brow closure

The local County Councillor has been following up progress and has provided the following information:

Both Lancaster City Council and Lancashire County Council are taking action to ensure that the owner of the building makes the site safe so that the road can reopen as soon as possible, it is hoped before the end of the month.

The owner has commissioned and received an independent structural survey report, the city council has seen this and requested a programme for remediation of the danger and I understand a contractor and timetable for the work are very close to being agreed.

The city council has served a Section 78 Notice under the Building Act, meaning further action can be taken as required. Both councils are also making it clear to the owner that they will seek to recover the costs to the taxpayer associated with the collapse, including for buildings control intervention and the road closure.

23/02/021 To consider any updates from the Castle Hill Project

The group had a meeting with the Lottery advisor who confirmed that match funding is not necessary, only helpful. They have applied for funding from Halton Lune Trust. They are also exploring some other potential grants. Oxford Archaeology North have made an application to English Heritage to dig a trial hole.

Action: Clerk to send questionnaire form to Cllr Coates to gather further responses.

23/02/022 To consider any updates from the Neighbourhood Plan Steering Group

There have been two Steering Group meetings since the last Parish Council meeting. There will be another meeting with Kirkwells on 9th February. A key decision is likely to be the commissioning of a Landscape Assessment Report to support the Area of Separation and Development Boundary.

23/02/023 To consider any updates from the Recreation Area improvements

Halton Juniors are considering the option of playing 11-a-side football at other venues (Nether Kellet, Bolton-le-sands, Arkholme), which would mean that work to level up the pitch by the allotments might not be needed. They have asked the Parish Council whether the ball-stop fence could run the whole length of the pitch.

It was resolved: to approve a ball-stop fence that runs from the football store to the end of the pitch by the allotments.

23/02/024 To consider options and estimate for the tree carving

It was resolved: to postpone the tree carving and prioritise the boardwalk refurbishment.

Action: Clerk to generate specification of work and get quotes for the next meeting.

23/02/025 To consider skip hire for the allotments

The Parish Council did not approve the hire of a skip for the allotments.

23/02/026 To consider lighting repairs around the Centre

It was resolved: to approve the electrical works quoted at £695.52 + vat

23/02/027 To consider any correspondence

Re: Complaint about the new steps leading from the Story Homes site to the river

Action: Clerk to contact Public Rights of Way officer at County Council to see if there are any regulations covering steps.

Action: Clerk to write to Story Homes.

Re: Request to improve the river path running adjacent to Mill Lane

Action: Cllr Slinger to speak to the resident

Re: Complaint about parking on High Road

Action: None. The Parish Council has no powers in relation to parking or highways.

23/02/028 To consider and approve accounts for payment for expenses incurred since the last meeting

Ref	Payee	Description	TOTAL	NET	VAT
104	Water Plus	Burial ground water	8.14	8.14	
105	Huws Gray	Fencing for BG	271.90	226.58	45.32
106	E & M Burrow & Son	Hedgecutting	225.60	188.00	37.60
107	HCA	Room hire (Jan-Mar)	64.80	64.80	
108	L Mills	Salary & reimbursements	1,174.65	1,079.98	94.67
109	G Bretherton	Salary	300.00	300.00	
110	C Richardson	Salary & reimbursements	966.27	961.89	4.38
111	P Bucklow	Salary	320.00	320.00	
112	Halton Gardening Group	Bulbs for War Memorial	50.85	50.85	
		TOTALS	£ 3,382.21	£ 3,200.24	£ 181.97

It was resolved: to approve the above expenditure.

23/02/029 To confirm the date of next Parish Council Meeting

The next meeting of the Parish Council will be arranged for 8th March 2023 at 7:15pm at The Centre. There being no further business the Chair declared the meeting closed at 8:30pm. Minutes subject to approval at the next meeting.

Signed..... Chair Date